

December 20, 2008

Transportation Security Administration
Freedom of Information Act Office, TSA-20
11th Floor, East Tower
601 South 12th Street
Arlington, VA 22202-4220

Dear Disclosure Officer:

This is a request under the Freedom of Information Act, 5 U.S.C. § 552.

Please note that this is my second submission of this request. The first was sent via email to FOIA.TSA@dhs.gov on December 9, 2008. I did not receive any acknowledgment or tracking number within 4-5 business days as described on the TSA website. A copy of the original request follows.

I request a copy of Transportation Security Administration (TSA) Information Quality Guidelines, as required by the Information Quality Act (Public Law 106-554, Section 515). I also request a copy of the most recent Information Quality Report, also required by the Information Quality Act. Also reference the Office of Management and Budget (OMB) guidelines as published in the Federal Register (Volume 67, No. 36, on February 22, 2002, http://www.whitehouse.gov/omb/fedreg/final_information_quality_guidelines.html).

I would like to receive the information in electronic format. Any of the following formats are acceptable as appropriate: Compact Disc (CD), Digital Versatile Disc (DVD), electronic mail (e-mail)

In order to determine my status for the applicability of fees, you should know that I am an "Other" Requester seeking information for non-commercial use.


I also request that any applicable fees are waived. Release of the information is in the public interest because it will contribute to public understanding of government operations and activities. This is of direct interest to the public because of the vast number of travelers that interact with TSA on a daily basis. The results of this request will be published on the internet for public review.

I am willing to pay fees for this request up to a maximum of \$100.00. If you estimate that the fees will exceed this limit, please inform me first.

If you deny all or any part of this request, please cite each specific exemption you think justifies your refusal to release the information and notify me of appeal procedures available under the law. If FOIA exemption 3 applies, please cite the applicable statute(s).

Thank you for your consideration of this request.

Sincerely,



December 15, 2008

TSA09-0160



**Transportation
Security
Administration**

[REDACTED]

This is to inform you that on December 15, 2008, the Transportation Security Administration (TSA) Freedom of Information Act (FOIA) Office received your FOIA request dated December 9, 2008. Your request has been given identification number TSA09-0160. Please cite this number in any further Inquiry about this request.

I must advise you that depending upon the category of requester you fall in, fees may be charged for searching for records sought at the respective clerical, professional, and/or managerial rates of \$4.00/\$7.00/\$10.25 per quarter hour, and for duplication costs of \$.10 per page.

In accordance with 6 C.F.R. §5.3(c), if you make a FOIA request, it shall be a firm commitment by you to pay all applicable fees charged under § 5.11 up to \$25.00. The combined charges for search and duplication must exceed \$14.00 before we will charge you any fees. Many requests do not require fees; however, if fees exceed \$25.00, we will notify you beforehand.

TSA uses a multi-track system to process requests on a first-in, first-out basis. Simple requests are able to be answered more quickly and will be placed on the fast track of our multi-track processing. More complex requests generally require significant processing time. Although TSA's goal is to respond within 20 business days of receipt of your request, the FOIA does permit a 10-day extension of this time period. If your request involves a voluminous amount of records, requires that we collect records from separate offices, or requires that we consult with another agency, TSA will invoke the 10-day extension for your request.

If you would like to narrow the scope of your request, we may be able to respond more quickly. Please contact us if you wish to narrow your request or arrange for an alternative time period to complete the processing. We can be reached at the following toll free number (866) 364-2872.

Sincerely,

for 

Kevin J. Janet
FOIA Officer

Freedom of Information Act Office
TSA Headquarters, TSA-20



Transportation
Security
Administration

FEB -6 2009

FOIA Case Number: TSA09-0160

This is in response to your Freedom of Information Act (FOIA) request dated December 9, 2008, in which you requested a copy of the Transportation Security Administration (TSA) Information Quality Guidelines and a copy of the most recent Information Quality Report.

Your request has been processed under the Freedom of Information Act, 5 U.S.C. § 552.

A search was conducted within the Transportation Security Administration (TSA) and no responsive records were located.

The fees incurred to process your request do not exceed the minimum threshold necessary for charge and therefore, there are no fees associated with processing this request.

In the event that you may wish to appeal this determination, an administrative appeal may be made in writing to Kimberly Walton, Special Counselor, Office of the Special Counselor, Transportation Security Administration, 601 South 12th Street, East Building, E7-121S, Arlington, VA 20598-6033. Your appeal **must be submitted within 60 days** from the date of this determination. It should contain your FOIA request number and state, to the extent possible, the reasons why you believe the initial determination should be reversed. In addition, the envelope in which the appeal is mailed in should be prominently marked "FOIA Appeal." Please note the Special Counselor's decision on your FOIA appeal will be administratively final.

If you have any questions pertaining to your request, please feel free to contact the FOIA Office at 1-866-364-2872 or locally at 571-227-2300.

Sincerely,

A handwritten signature in blue ink, appearing to read "for Kevin J. Janet".

Kevin J. Janet
FOIA Officer
Freedom of Information Office